

# NEW PARK VILLAGE TMC LTD

Ellerton House, Ellerton Walk, New Park Village Wolverhampton WV10 0UG Telephone 01902 552670

## NOTICE OF TENANCY TERMINATION

I / We ..... (Name of Next of Kin giving notice).

Own address details: .....

Own telephone/contact details: .....

Acting on behalf of .....who is my ..... (relationship to deceased)

hereby give four weeks notice to vacate the dwelling (insert address)

Have any adaptations been carried out to this property? If so please state what these are

Garage address (if applicable): .....

Utilities supplier/s Gas: ..... Electric: .....

Notice to expire at 12 noon on Monday (insert date).....  
This date must be the first Monday after the end of 28 days from the date that the notice is received by New Park Village TMC.

PLEASE NOTE that rent is payable from any estate the tenant leaves, for the period of notice.

**PLEASE SUPPLY A COPY OF THE DEATH CERTIFICATE** Date of funeral: .....

If there is any difficulty which you would like to discuss, please do not hesitate to contact New Park Village TMC on 01902 552670

I / We understand that all keys must be handed in to New Park Village TMC, Ellerton House, Ellerton Walk by 12 noon on the day the tenancy expires.

I / We understand that I/we must give vacant possession of the property and leave the property in a satisfactory condition. The property must be clean and in good state of repair with any unauthorised alterations corrected, ensure the property/loft/garden/outbuildings are cleared of all furniture, personal possessions and rubbish when property is vacated

All correspondence should be forwarded to: (if different from above address)

I / We authorise New Park Village TMC to dispose of any furniture and effects left in the dwelling and understand that the cost of this may be re-claimed, if the tenant leaves an estate.

Signed: ..... Print Name..... Date: .....

Checked by ..... (Estate Manager) .....

Date:.....